



The Institute of Chartered Economists of Nigeria

Formerly The Institute of Certified Economists of Nigeria

(Established under CAMA 1990)

APPLICATION FOR REGISTRATION AS A STUDENT

FORM R

PART 1

(To be completed in full by the Applicant)

To: Chief Registrar/Secretary-General
Institute of Chartered Economists of Nigeria
31, Idimu Road, Opp. Alimosho L. G. Secretariat,
Ikotun-Lagos.
Tel: 01-8194832, 08033375753, 08028877188.
E-mail: icennig@yahoo.com, info@icennig.com.
Website: <http://www.icennig.org>.

or

National Secretariat
BZ 1&2, Sardauna Crescent,
Off Junction Road,
P. O. Box 4666,
Kaduna.
Tel: 062-249032, 08080860650,
08033882150.



1. SURNAME MR MRS MISS

 Name should be written in Block Letters

2. FIRST NAME GENDER

3. OTHER NAMES NATIONALITY
 STATE OF ORIGIN

4. DATE OF BIRTH LOCAL GOVT. AREA

| | | |
|-----|-------|------|
| DAY | MONTH | YEAR |
| | | |

NATIONAL I.D. NO

5. POSTAL ADDRESS:.....

6. PERMANENT HOME ADDRESS:.....

7. TEL NO E-MAILADDRESS:.....

8. EDUCATIONAL QUALIFICATION WITH DATES:.....
(ATTACH CERTIFIED PHOTOCOPIES)

9. **APPLICANTS IN FULL EMPLOYMENT**
EMPLOYER'S NAME AND ADDRESS.....

NATURE OF EMPLOYER'S BUSINESS.....
POST OCCUPIED BY APPLICANT.....

10. **DECLARATION BY APPLICANT**
I.....hereby declare that the information given on this form is correct and I agree to abide by the rules and regulations of the institute if my application is successful.

11. **I enclose the following necessary documents:**

- i. Certified photocopy of Birth Certificate or sworn Declaration of age.
- ii. Certified photocopies of Educational Qualifications.
- iii. Certified photocopies of AEE Certificate (where necessary)
- iv. Certified photocopies of Marriage Certificate (where necessary)
- v. Certified photocopies of N.Y.S.C Certificate/N.Y.S.C. call up letter or academic transcript.
- vi. A non-refundable fee of N2,500.00 in bank draft payable to “The Institute of Chartered Economists of Nigeria”.
- vii. 4 stamps of N50.00.

.....

Signature

.....

Date

PART II

12. **REFEREE’S ENDORSEMENT**

I, the undersigned, certify that the information contained in this application form is to the best of my knowledge correct.

I further state that the applicant, MR/MRS/MISS.....

..... is of good character and in my opinion, he/she is fit and proper to be admitted as a Student of The Institute of Chartered Economists of Nigeria.

13. **HIGHLIGHT**

SURNAME.....OTHER NAMES.....

OFFICE ADDRESS.....

.....

FAX NO.....

TEL NO..... E-MAILADDRESS.....

MEMBERSHIP NO..... STATUS (FCE/ACE).....

(Please Affix Official Rubber Stamp)

SIGNATURE..... DATE.....

Note: (The Referee must certify photocopies of all documents with his/her signature, official stamp and Membership Number. Two Passport photographs must be certified thus. “I certify that this is the true likeness of.....

.....)

**PART III
CHECK LIST**

FOR OFFICIAL USE ONLY

| | | Please tick to confirm documents | Date |
|----|---|---|--------------------------|
| 1. | Certified Passport Photographs | <input type="checkbox"/> | |
| 2. | Certified Photocopies of Educational Certificate (s) | <input type="checkbox"/> | |
| 3. | Certified Photocopy of Birth Certificate / A Declaration | <input type="checkbox"/> | |
| 4. | Certified Photocopy of AEE Certificate or Receipt of Payment for Induction | <input type="checkbox"/> | |
| 5. | Evidence of Payment Receipt Attached: Number.....Amount =N= Date..... | YES <input type="checkbox"/> NO <input type="checkbox"/> | |
| 6. | Official Remarks and Signature | I Application accepted | <input type="checkbox"/> |
| | | II Applicant written to Correct deficiencies | <input type="checkbox"/> |
| | | III Is Referee MACEP compliant? | <input type="checkbox"/> |
| | | IV Application rejected | <input type="checkbox"/> |
| | | V Application recommended For approval | <input type="checkbox"/> |
| | | VI Application approved by Council on:..... | <input type="checkbox"/> |

NOTE TO STUDENTS

- * All applications from Married women must be accompanied with certified marriage certificates
- * Applicants must make sure that they record their names in the same Order and spelling in all their correspondence with the Institute.
- * The minimum entry qualification for registration is a University Degree or Higher National Diploma in any discipline from a recognized institution.
- * Please note that no change of name will be entertained during the period of Studentship.

Completed application form should be submitted to the nearest coordinator or coordinating centre with evidence of payment.

Website: <http://www.icennig.org/contact us>

STUDENT IDENTITY CARD INFORMATION

Dear Student,

Kindly fill the attached form (but do not detach) to enable us process your student identity card. All completed forms must be accompanied by your Passport photograph.

SURNAME.....
 OTHER NAMES.....
 REGISTRATION NUMBER..... (Please do not fill)
 SIGNATURE.....
 Yours faithfully

Peter Ikpamejo, fce
 Chief Registrar/Secretary-General

Affixed 1 recent
passport photograph